



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Multi-Service Center, Room 320, 48 Marion Road, Wareham, MA

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **REORGANIZATION OF THE BOARD**
4. **ANNOUNCEMENTS**
5. **CITIZENS PARTICIPATION**
6. **LICENSES & PERMITS**
 - a. **7:15 p.m. Hearing** – (1) On the application for a new license from Project Half Shell, Inc. dba Quahog Republic, Erik C. Bevans, Manager, 197 Onset Avenue, Onset for a Seasonal Common Victualer All Alcoholic Beverages License, under the provisions of Chapter 138 of the Massachusetts General Laws. (2) Public Amusement License on Weekdays for Live Entertainment under the provisions of Chapter 140 of the Massachusetts General Laws. (3) Public Entertainment on Sunday License for Live Entertainment under the provisions of Chapter 136 of the Massachusetts General Laws.
 - b. Application from Project Half Shell, Inc. dba Quahog Republic for a common victualler's license under the provisions of Chapter 140 of the Massachusetts General Laws.
 - c. Application from Project Half Shell, Inc. dba Quahog Republic for pledge of license to Cape & Islands Community Development, Inc.
 - d. Application from Point Independence Yacht Club 15-17 Independence Lane, Onset for Change of Manager from Peter Sullivan to Dennis Langlais under the provisions of Chapter 138 of the Massachusetts General Laws.
 - e. Application for Change of Manager from The Blue Dog LLC dba Piper Beau's, 207 Main Street, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws
 - f. Application of Subway, 2890 Cranberry Highway, Wareham for change of location for a Common Victualler's License under the provisions of Chapter 140 of the Massachusetts General Laws.

- 7. WESTFIELD DISCUSSION**
- 8. DISCUSSION WITH BETA GROUP RE. SIGN INVENTORY**
- 9. UPDATE ON 118 SANDWICH ROAD – MARK GIFFORD**
- 10. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. Approve March 20, 2012 and March 27, 2012 meeting minutes.
- 11. TOWN BUSINESS**
 - a. Review Town Administrator's Transitional Plan to include CEDA.
 - b. Discussion re. Town Administrator Job Description and posting.
 - c. Discussion and/or appointment of Acting/Interim Town Administrator.
 - d. Discussion re. direct acting town administrator to contact potential interim town administrator candidates.
 - e. Any other Town business, not reasonably anticipated 48 hours prior to the posting of this meeting.
- 12. SEWER BUSINESS**
 - a. Any sewer business.
- 13. TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team Update.
 - b. Massachusetts Chiefs of Police Association Tradeshow "12".
Status Report of ongoing issues/projects.
- 14. LIAISON REPORTS**
- 15. ADJOURNMENT**
- 16. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: April 10, 2012

Date of Transcription: April 12, 2012

Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Holmes welcomed Selectman Slavin to the board and stated the Board of Selectmen filed special legislation to fill a 2-year term and Mr. Teitelbaum was elected. Mr. Teitelbaum said he received a call from Senator Pacheco informing him that the Governor had submitted the special legislation and it's now in the hands of the legislature.

2. ROLL CALL

Selectmen Present: Stephen M. Holmes Chairman
Cara A. Winslow
Ellen M. Begley, Clerk
Alan H. Slavin

Also present: Mark J. Andrews, Town Administrator

3. REORGANIZATION OF THE BOARD

MOTION: Selectman Winslow moved for Selectman Holmes to serve as Chairman. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Slavin moved to nominate Selectman Winslow as Clerk. Selectman Holmes seconded.

VOTE: 4-0-0 (Unanimous)

4. ANNOUNCEMENTS

On Thursday, The Wareham Free Library is having a children's movie night at 7pm
WCTV is looking for volunteers for their building committee
The Wareham Fire District will be flushing the fire hydrants starting April 23rd
Wareham Village Association is meeting on Thursday at 5pm at Eastern Bank
Town Meeting starts on April 23rd at 7pm
Derek Sullivan will host coffee hour on April 12th, this week's discussion will be on FY13 budget.

5. CITIZENS PARTICIPATION

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(CONT'D)

Present before the board: Jim Newman

Mr. Newman presented Selectman Holmes and Selectman Winslow with Certificates of Appreciation from the Wareham Veterans Council. Mr. Newman stated that this year they will not be having a Memorial Day parade however, they will still be holding ceremonies and placing flags on the graves.

Present before the board: Nancy Miller

Ms. Miller wanted to remind everyone that Pre-Town meeting would be held on Thursday evening at the Dudley Brown VFW in Onset. The OPL and the Town Moderator will be hosting this event.

Present before the board: Ken Barrows

Mr. Barrows congratulated and thanked Mr. Andrews for all he has done.

Present before the board: Angela Dunham

Ms. Dunham said that the new owners of Kenny Salt Water Taffy donated their sign to the Historical Commission. Ms. Dunham stated that it's now in a secured location at town storage. She wanted to thank them for their donation to the town. She also wanted to thank Mr. Andrews for his patience and stated it was truly appreciated and wished him the best.

Present before the board: Sandy Slavin

Ms. Slavin stated that last Saturday the litter mob collected over 30 bags of trash on Redbrook Road. They are planning another cleanup on April 22nd on Onset Avenue starting at 10am.

Present before the board: Joseph Mulkern

Mr. Mulkern was before the board asking who was going to spearhead the cleanup of 118 Sandwich Road? The board stated that it's on the agenda to discuss this evening.

6. LICENSES & PERMITS

- a. 7:15 p.m. hearing (1) On the application for a new license from Project Half Shell, Inc., d/b/a Quahog Republic, Erik C. Bevans, manager 197 Onset Avenue, Onset for Seasonal Common Victualer All Alcoholic Beverages License, under the provisions of Chapter 138 of the Massachusetts General Laws. (2) Public Amusement License on Weekdays for Live Entertainment under the provisions of Chapter 140 of the Massachusetts General Laws. (3) Public Entertainment on Sunday License for Live Entertainment under the provisions of Chapter 136 of the Massachusetts General Laws.

MOTION: Selectman Winslow moved to open the public hearing. Selectman Begley seconded.

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-10-12

(CONT'D)

VOTE: 4-0-0 (Unanimous)

Present before the board: Atty. Robert Mills, Wynn & Wynn, Erik Bevans & Thomas Hughes

Quahog Republic was looking to open sometime in May. They currently have a location in Falmouth in which they have been open for a couple of years. Mr. Bevans said they are hoping to bring Quahog Republic to Onset at 197 Onset Avenue. They serve burgers, fish and chips, and lobster rolls along with a clothing line. Staff will consist of 15-20 seasonal employees and they are looking to remain open until just after Halloween. They are also looking for an entertainment license as well for Saturday & Sundays from 4pm-7pm. Some discussion ensued about the hours for entertainment and fencing around the building. At this time the board asked if anyone wanted to speak for or against the applicant?

Present before the board: Ginny Cubelis

Ms. Cubelis owns the building and spoke about previous businesses there in which they never had a problem. Before the board was Brenda Eckstrom: Ms. Eckstrom stated that if you visit other towns these are the types of places you would see and felt that since the company is already in business at another location they would work out in Onset. She went on to say this would raise Onset to the next level. She said the board should place some restrictions on the license and hold them accountable.

Present before the board: Ken Barrows

Mr. Barrows feels this is something that the town needs.

MOTION: Selectman Winslow moved to close the public portion of the hearing. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

Selectman Winslow suggested that Mr. Bevins chose a different type of fence for the area long the sidewalk. Selectman Begley stated that the Board could place conditions on the license. The board would like for Mr. Bevins to come back after he meets with the Planning Board for a site plan review.

MOTION: Selectman Begley moved to continue the public hearing for Quahog Republic to April 23, 2012 at 5:30 pm. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

- b. Application from Project Half Shell, Inc., d/b/a Quahog Republic for a common victualler's license under the provisions of Chapter 140 of the Massachusetts General Laws.
- c. Application from Project Half Shell, Inc., d/b/a Quahog Republic for pledge of license to Cape & Islands Community Development, Inc.
- d. Application from Point Independence Yacht Club 15-17 Independence Lane, Onset for Change of Manager from Peter Sullivan to Dennis Langlais under the provisions of Chapter 138 of the Massachusetts General Laws

Present before the board: Dennis Langlais

Mr. Langlais was before the board for a change of manager. He stated that he is in the process of getting tips trained and will do so by the end of the week.

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-10-12
(CONT'D)

MOTION: Selectman Begley moved to accept the application from Point Independence Yacht Club, 15-17 Independence Lane Onset, for a change of manager from Peter Sullivan to Dennis Langlais under the provisions of Chapter 138 of the Massachusetts General Laws contingent on the office receiving his tips training certification. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

- e. Application for Change of Manager from The Blue Dog, LLC d/b/a Piper Beaus' 207 Main Street, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws

Present before the board: Tara Wahlstrom

Ms. Wahlstrom was before the board for a change of manager. She said they have a new menu and will still be having live entertainment.

MOTION: Selectman Begley moved to accept the application for a change of manager from Nicholas Jeppi to Tara Wahlstrom from the Blue Dog LLC, d/b/a Piper Beaus, 207 Main Street, Wareham under the provisions of Chapter 138 of the Massachusetts General Laws. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

- f. Application of Subway, 2890 Cranberry Highway, Wareham for change of location for a Common Victualler's License under the provisions of Chapter 140 of the Massachusetts General Laws.

No representative was in attendance at the meeting.

MOTION: Selectman Winslow moved to hold the application of Subway, 2890 Cranberry Highway, Wareham for change of location for a Common Victualler's License under the provisions of Chapter 140 of the Massachusetts General Laws until April 17, 2012. Selectman Begley seconded.

VOTE: 4-0-0 (Unanimous)

7. WESTFIELD DISCUSSION

Selectman Holmes stated that if it were okay with the Board he would contact Mr. Heaney and ask him to send along an electronic copy to the board for review so that they RFP can get sent out.

8. DISCUSSION WITH BETA GROUP RE: SIGN INVENTORY

Present before the board: Mark Gifford & Tony Garro

Mr. Garro spoke about the pavement management program and said that the town has an active assess management system, maintained on a regular basis. The goal of the project is to allow the town to be more active in allowing road improvements. Mr. Garro went over the proposed plan up to 2017 and targeting 32% of the roadway. He discussed Chapter 90 funds allotment and the cost to maintain the current level. Mr. Garro stated that at the start of this project the town had a total mileage of 108 miles for Chapter 90 funds and now through the hard work of the staff at municipal maintenance and the new program they have 124.2 miles. They have been working on enhancements to the program.

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9. UPDATE ON 118 SANDWICH ROAD – MARK GIFFORD

Present before the board: Mark Gifford

Mr. Gifford said that he does have a contractor ready to clean the site up however, there are two factors, and the plan is to clean everything except the tires and asbestos shingles. He said that the only obstacle holding them up right now is legal permission to go onto private party to clean up.

10. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc. (none)
- b. Approve March 20, 2012 and March 27, 2012

MOTION: Selectman Begley moved to approve the meeting minutes of March 20, 2012. Selectman Winslow seconded.

VOTE: 3-0-1 (Selectman Slavin abstained)

MOTION: Selectman Begley moved to approve the meeting minutes of March 27, 2012. Selectman Winslow seconded.

VOTE: 2-0-2 (Selectman Slavin & Holmes abstained)

11. TOWN BUSINESS

- a. Review Town Administrator's Transitional Plan to include CEDA

Present before the board: Jean Connaughton, Chairman of CEDA, Sandy Besse, David Smith and Rudy Santos along with Salvadore Pina, CEDA Director

Ms. Connaughton stated that first she would like to let everyone at home know that CEDA gets their funds from the State and Federal Government and that the taxpayers are not paying for the projects. She said that one issue they are before the board this evening was a letter sent to Mr. Sanborn indicating that his last day would be tomorrow. She would like to request an extension for Mr. Sanborn to allow Mr. Pina an opportunity to access the operation of the CEDA office and to look at the ongoing programs. They would like to see him move forward and would like to see Mr. Sanborn stay on for one day per week to see the downtown project complete. She said that they were starting the renovations on Recovery Road and it would be good to maintain Mr. Sanborn on a one-day a week basis. She said that also the Grants Manager is currently on Family Medical Leave Act. Selectman Holmes stated that the termination of his contract was something they had to do. Selectman Winslow stated that she didn't feel it would be a wise choice to have Mr. Sanborn stay on. Mr. Slavin stated that Mr. Pina has a lot of things to do and would like to see Mr. Sanborn stay on. Selectman Begley said that she would have to agree with Selectman Winslow and wasn't a fan of dividing the job. Mr. Santos said that he wanted to make it clear as Ms. Connaughton did that this

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was the CEDA boards decision to ask for Mr. Sanborn to stay on a little longer and it wasn't Mr. Pina's idea. Chairman Holmes asked Mr. Pina to clarify what role he might use Mr. Sanborn for? Mr. Pina stated he has been working with Peter side by side and have attended the streetscape meetings. He stated as far as Recovery Road is concerned that was the first day he was there and he didn't attend the walkthrough. He said his concern with this has to do with the fact the Grants Manager is out and she handles the entire rehabilitation piece of the program. He stated that he is not familiar on how its run here and he hesitate to go forward and make any changes to the program. He said the programs are very unique to each community. He said that Mr. Sanborn would be helpful during the time that she is gone, and she is expected to be out another 3 weeks.

Selectman Winslow started a motion to retain the services of Mr. Sanborn and his organization to assist with the transition of the CEDA office during the length of the Grants Managers absence with the caveat that the person doesn't need to be Mr. Sanborn and if there is a person in his office that can do that job and deal with the eligibility requirements and the people who are coming in that is perfectly acceptable as part of this motion. This is not a free card to have Mr. Sanborn come a few days per week.

MOTION: Selectman Winslow moved to have Mr. Pina use the resources necessary to fill a void in this transnational plan. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Begley moved to go beyond the hour of 10:00 pm not to exceed the hour of 10:30 pm. Selectman Winslow

VOTE: 4-0-0 (Unanimous)

- b. Discussion re: Town Administrator Job Description and posting
- c. Discussion and/or appointment of Acting/Interim Town Administrator

Mr. Andrews recommended to the Board to have Derek Sullivan serve as the Interim Town Administrator. He stated that he was knowledgeable and has a Master's Degree in Business Administration.

Some discussion ensued on the Town Administrator's transitional plan and stated that they need to add an Acting Town Administrator in place.

MOTION: Selectman Begley moved to appoint Derek Sullivan as Acting Town Administrator. Chairman Holmes seconded for discussion. Chairman Holmes stated that he has a lot of respect for Mr. Sullivan however; he doesn't support the motion and stated that Derek is doing a great job. Chairman Holmes feels that Derek's focus should stay on the finances of the town. Selectman Begley wanted to hear from Mr. Andrews why he made this recommendation. Mr. Andrews said

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that his office works as a team and stated that his opinion Mr. Sullivan has the demeanor and the education to fill the position.

VOTE: 1-3-0 (Selectman Winslow, Holmes and Slavin opposed)

MOTION: Selectman Winslow moved to appoint as an Interim Town Administrator John Foster and pay him at the current grade level as the Town Administrator for the duration of his term until such time the position is filled. Selectman Slavin seconded for discussion. Selectman Slavin stated that Mr. Foster has done this for two times in the past and working with Derek he will do a very nice job. Selectman Winslow stated that she does think that Derek offers a big piece and it's going to be a great experience for Derek and that he is doing a fabulous job. Mr. Andrews was worried about connecting to the Town Accountant. Chairman Holmes stated that they have to get someone appointed and start to advertise for a Town Administrator.

VOTE: 3-1-0 (Selectman Begley opposed)

- d. Discussion re: Direct Town Administrator to contact potential interim
- e. Town Administrator candidates
- f. Any other Town business, not reasonably anticipated 48 hours prior to the posting of this meeting.

12. SEWER BUSINESS

- a. Any sewer business
none

13. TOWN ADMINISTRATOR'S REPORT

Selectman Begley read a certificate of appreciation to Mr. Andrews. Mr. Andrews thanked the community and the Board of Selectmen for their support.

LEADERSHIP TEAM REPORT –The town has received \$731,968 in Chapter 90 funds for Fiscal 2013 based on the passage of the bond bill.

MASSACHUSETTS CHIEFS OF POLICE ASSOCIATION TRADESHOW "12"

On Wednesday, April 4, 2012, Mr. Andrews attended the Annual Trade Show of the Massachusetts Chiefs of Police at the Best Western Royal Plaza in Marlborough, Massachusetts. Law enforcement organizations from around New England attended this event. The tradeshow provided over 150 exhibits that showcased state of the art equipment, products and services.

14. LIAISON REPORTS

none

15. ADJOURNMENT

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Selectman Begley moved to adjourn at 10:30 p.m. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

16. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 6-12-12

Attest: 
Ellen M. Begley, Clerk, pro-tem

Date Signed: 6-12-12

Date sent to the Town Clerk: 6-13-12